



Curriculum Oversight Subcommittee Minutes

Friday April 19, 2024
10:30 a.m.
Via TEAMS

Attendees: Alison Haynes, David Stokes.

Topic	Details	Action Items and person responsible
Introduction and Welcome		
Agenda review - Review for Conflict of Interest - Confirmation of Agenda	No conflicts No additions to the agenda	
Review and approval of prior minutes and action items		Will have to approve at next meeting.
Matters Arising from the Minutes	<ol style="list-style-type: none"> 1. COS to collect resources to develop the UCL Handbook. 2. Brian to explore scheduling options. 3. Alison and David to follow up with Faculty to create short introductory videos. 4. David to follow up with Steve about the status of lecture capture recordings and policy. 5. Brian to bring research curriculum concerns to the Research Advisory Committee. 	<ol style="list-style-type: none"> 1. Ongoing. 2. Ongoing. 3. Ongoing. Alison to ask Phase 2 Student Rep for Feedback. 4. Ongoing. HSIMS will be deleting all live lecture capture this summer. 5. Ongoing.

Our Vision: *Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.*



Curriculum Oversight Subcommittee Minutes

Friday April 19, 2024
10:30 a.m.
Via TEAMS

	<ol style="list-style-type: none"> 6. Alison to follow up with Dr. Goodridge about DDx and Problem List lecture. 7. Alison to contact faculty about Physician Wellness session. 8. Brain to discuss the renewal process for UCLs with Taryn. 9. Brian to arrange meeting to discuss neuroanatomy. 10. COS to provide feedback during on course evaluations during Phase 1 Management Team meeting. 11. COS to Discuss Anatomy feedback with UCL. 12. Alison to follow up with Vivian to ensure the Muscle Physiology is scheduled earlier. 13. Alison to follow up with faculty to split the Anatomy and Physiology of the Kidney lecture into multiple shorter lectures. 14. COS to discuss microbiology feedback with UCL. 15. COS to discuss length of EKG modules in Phase 3 with UCL. 16. Brian to schedule next meeting to discuss Planetary Health. 17. Alison to identify dates and send out signup sheet for individual UCL meetings. 	<ol style="list-style-type: none"> 6. Complete. It will stay as is. 7. Ongoing. 8. Ongoing. Faculty will submit change form. 9. Ongoing. 10. Completed. 11. Ongoing. Meeting scheduled. 12. Completed. 13. Completed. 14. Ongoing. Meeting scheduled. 15. Ongoing. 16. Completed. 17. Completed.
--	--	--



Curriculum Oversight Subcommittee Minutes

Friday April 19, 2024
10:30 a.m.
Via TEAMS

1. Phase 1 Curriculum	No new items to discuss.	
2. Phase 2 Curriculum	No new items to discuss.	
3. Phase 3 Curriculum	No new items to discuss.	
4. Phase 4 Curriculum	No new items to discuss.	
5. PESC Update	<p>No update.</p> <p>At the UGMS meeting when PESC reported the issues with the current trend in the MCC exam, it was suggested we take a close look at our curriculum in relation to MCC Objectives.</p>	<p>Brian will attend the next meeting.</p> <p>COS will discuss with UCLs to inform them this review is happening.</p> <p>Alison to reach out to counterparts across the country to collect data on content and scheduling hours.</p> <p>David to look back at previous schedules and time allocations.</p>
6. Biochemistry Working Group	Next meeting is scheduled for May.	Brian to report back.
7. Curriculum Review	The report has been released. An Implementation team will be appointed and they will follow up regarding tasks.	



Curriculum Oversight Subcommittee Minutes

Friday April 19, 2024
10:30 a.m.
Via TEAMS

	Discussed the expansion of the UCL role and the structure and delivery of the Academic Half Days.	COC to discuss the potential expansion of the UCL role to include academic content for Phase 4 at the individual UCL Meetings.
8. Planetary Health Content Integration	Meeting scheduled for April 24.	
9. Professionalism	Awaiting next steps.	
10. UCL Position and Terms	No new items to discuss.	
11. Next Meeting	May 24, 10:30AM	